



# STARSkate Membership Policies



## COVID-19 Policies and Procedures

Please see MFSC COVID-19 Policies and Procedures document for information related to any restrictions and requirements.

## Parent Role

The term “parent” refers to parents and guardians of skaters.

For skaters under 12 years old, a parent must be present in the arena at all times during the skater's session.

Parents and their skaters will follow the Club's [MFSC Ice Etiquette Rules](#) or they will be asked to leave the ice rink.

The parent is a member of MFSC with full voting rights from the date of registration until August 31 of the current skating season.

Skaters are not permitted on the ice without an MFSC Coach present.

## Communications

MFSC uses its website, [www.mississaugafsc.com](http://www.mississaugafsc.com) and email [info@mississaugafsc.com](mailto:info@mississaugafsc.com) to communicate important information to its parent members. It is the responsibility of each member to ensure that the club has the correct email on file and to regularly check the website and email for updates. Members may update their email subscription preferences at any time by logging in to their profile under 'My Account', 'Communication Preferences' and clicking the 'Update' button. **If a member chooses to opt out of electronic communications from MFSC, they acknowledge that they may not receive any important communications regarding Club activities and notices regarding program information.**

## Qualifications as of September 1:

### STARSKATE LEVEL    MINIMUM SESSION QUALIFICATIONS

JUNIOR	Passed Stage 6 CanSkate <b>or</b> Evaluated as having sufficient skills to pass Stage 6 CanSkate <b>or</b> Currently working on STAR 1 level
INTERMEDIATE	Passed any STAR 3 assessment
SENIOR	Passed STAR 5 skills <b>and</b> STAR 4 Freeskate Elements <b>and</b> STAR 4 Program <b>OR</b> STAR 5 Skills <b>and</b> STAR 5A <b>and</b> STAR 5B Dance

Any change in policy regarding qualifications for a STARSkate level will not affect skaters already classified in that level.

## Minimum Session Requirement

It is a requirement that skaters at the STARSkate level skate two or more sessions per week.



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## Moving Levels

CanSkate and PreJunior skaters may move up to the PreJunior and Junior levels at the beginning of January and May when they meet session qualifications.

STARSkaters may move up a level when they meet session qualifications or on the recommendation of the STARSkate Coordinator or Technical Director.

## Membership Categories

### Home Club Member

A Home Club Member is a skater (or their parent, if the skater is under 18) whose home club is MFSC. They are required to skate a minimum of two days weekly. The membership includes Corporation membership with voting rights and full Club privileges for the skater such as participation in Ice Show / Gala and registration for MFSC-hosted skater development sessions at member rates.

The member must pay the Club administration fee, Skate Canada fee, Skate Ontario Lottery Booklet and all program fees for the skater.

If the skater is not a resident of Mississauga, a non-resident fee is charged annually and submitted directly to the City of Mississauga.

### Associate Member

**A.** An Associate Member A is a skater (or their parent, if the skater is under 18) whose home club is not MFSC but is a Home Club Member of another Skate Canada club. They are required to skate a minimum of two days weekly. The membership does not include Corporation membership or voting rights. The skater has limited Club privileges such as participation in Ice Show / Gala group number(s) only and registration for MFSC-hosted skater development sessions at member rates.

The member must pay the Club administration fee, Skate Ontario Lottery Booklet, all program fees, and must have paid the Skate Canada fee for the current skating season at the Home Club of the skater.

If the skater is not a resident of Mississauga, a non-resident fee is charged annually and submitted directly to the City of Mississauga.

The skater must obtain permission from their Home Club if they wish to be assessed on MFSC assessment days in accordance with Skate Canada rules.

**B.** An Associate Member B is a skater (or their parent, if the skater is under 18) whose home club is not MFSC but is a Home Club member of another Skate Canada club registering solely for the Spring Session from April until June (because their current Skate Canada Club has closed for the season) who will have all requirements and benefits of Associate Member A membership excepting the purchase of the Skate Ontario Lottery Booklet, participation in Ice Show/ Gala and any volunteer commitments.



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## Bingo and Club Volunteer Hours

For each Junior, Intermediate and Senior skater in the Home Club and Associate Membership A categories, a parent must participate in the required Bingo and Volunteer activities with the Club or pay a buy-out of \$400.00.

### Bingo Volunteer Commitment

For the 2022-2023 season, MFSC will be hosting 2 to 3 monthly Bingo sessions at Delta Bingo, 1650 Dundas St. East, Mississauga.

### Club Volunteer Commitment

STARSkate members are required to complete 20 credits of volunteer commitment per family for the 2022-2023 season. Various volunteer positions will be posted on a continuing basis on the MFSC registration site throughout the season with a credit value attached.

Members who do not complete their 20 credits of volunteer commitments by May 31, 2023 will be charged a pro-rated amount of \$400.00 based on credits earned to the credit card on file on June 1, 2023.

Members who volunteer for the Board of Directors positions are exempt from Bingo and member volunteer hours while they remain Directors. Should a Board member resign from the Board before the end of the season, volunteer participation will be required by the Member on a prorated basis.

## Fee Policy

The fees for the 2022-2023 season are as follows:

Skate Canada Fee	\$44
Non-Resident Fee	\$60
Skate Ontario Lottery Booklet	\$40
Change Session fee	\$25
Declined Payment Processing Fee	\$25
NSF Cheque Fee	\$45
Withdrawal Fee	\$50
Volunteer Hours Buyout*	\$400
Bingo 'No Show' Penalty Fee	\$100

\* This is an annual fee which is prorated on January 1 and April 1 as per registration date.



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## Payment Policy

Payments for registration and program fees are to be made by Visa or Mastercard only, in Uplifter. Upon registration, payment will default to use of any credit(s) accumulated by the skater permitting a choice to apply them or bypass to credit card payment.

The first installment must be paid at the time of registration. This will include the Skate Canada fee, Club administration fee, non-resident fee (if applicable), volunteer fee (if buying out), Skate Ontario Lottery Booklet and 25% of program fees.

*Installment payments for the balance of the program fees will be charged to the credit card on file on November 15, 2022 (25%), January 15, 2023 (25%) and March 15, 2023 (25%).*

It is the responsibility of the member to ensure that the credit card on record for installment payments is valid, otherwise a processing fee will be charged. ***In order to update or change credit card information, please contact Club Registrar at [registrar@mississaugafsc.com](mailto:registrar@mississaugafsc.com).***

A skater may not step onto the ice if their subsequent installment payment is not up to date.

A processing fee will be charged for any NSF cheque.

## Refund and Credit Policy

***Please email request to Club Registrar at [registrar@mississaugafsc.com](mailto:registrar@mississaugafsc.com) and allow up to 4 weeks for processing:***

***Before sessions commence:*** **Refund** consists of repayment of session fee(s), plus Skate Canada fee, non-resident fee (if applicable), volunteer buyout fee (if applicable), Skate Ontario Lottery Booklet, Club administration fee, less withdrawal fee. Refunds will be issued onto the credit card used to complete the initial registration.

***Up to and including week four:*** **Refund** consists of repayment of pro-rated session fee(s) and volunteer buyout (if applicable), less Skate Canada fee, less Club administration fee, less non-resident fee (if applicable), less Skate Ontario Lottery Booklet, and less withdrawal fee. Prorated session fee(s) will be calculated from the date of the written (emailed) notice. Credit will not be provided for missed classes or late registrations. Refunds will be issued onto the credit card used to complete the initial registration.

***After week four:*** **Credit** will be given only for prorated session fee(s) and volunteer buyout fee (if applicable), less Skate Canada fee, less Club administration fee, less non-resident fee (if applicable), less Skate Ontario Lottery Booklet, and less withdrawal fee. Prorated session fee(s) will be calculated from the date of the written (emailed) notice. Credit will not be provided for missed classes or late registrations. NO Refunds.

***Credits will be posted to the member's MFSC account and may be used for any family member residing at the same physical address within one year of the issue date of the credit.***



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## Discounts

Family discounts are not available. Prorating of session fees commences immediately after session start dates for all STARSkate levels.

## Adding/changing a session

If you wish to **add** a session, fees for the added session must be paid before the skater can participate in the program. The session may be added by registering online and is available only if space permits on that session.

If you wish to **change** sessions after registration, the difference in program fees plus a session change fee must be paid before the skater can switch sessions. This will only be permitted if space allows on the session. **Please email request to Club Registrar at [registrar@mississaugafsc.com](mailto:registrar@mississaugafsc.com).**

## Guest Skating

A guest ice ticket permits a STARSkater to attend a session for which they are not registered but are qualified. Printed tickets purchased in Uplifter must be handed to the coach to be scanned before stepping onto the ice. Screen shots and photocopies will not be accepted. Tickets are non-transferable.

Home Club Members: will be limited to 10 tickets yearly at \$25.00 per session day skated.

Associate A Members: will be limited to 10 tickets yearly at \$30.00 per session day skated.

Associate B Members: will be limited to 2 tickets during Spring at \$30.00 per session day.

Non-MFSC Members: will be limited to 10 tickets yearly at \$30.00 per session day skated *by setting up an account in Uplifter to pay and print the ticket.*

## Assessments

STARSkate members who wish to try Skate Canada assessments at MFSC must be members in good standing. MFSC follows Skate Canada’s recommended Assessment Guidelines.

### STAR 1-5 Assessment Standards:

The skater’s parent will be notified of an upcoming opportunity to assess. Assessments under the STAR 1-5 Program are evaluated by a qualified Coach. Assessment days are scheduled during regular skating sessions and are evaluated based on Skate Canada standards.

Coaches must submit to the skater a notification of assessment to be tried at least 1 week prior to the desired Assessment Day. The skater or their parent will purchase an Assessment Ticket on MFSC’s website and print a receipt for the skater to present to their Coach on their scheduled Assessment Day.

Skate Canada Assessment Fee	\$12 per assessment attempted
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## STAR 6-Gold Assessment Standards:

Coaches must submit to the MFSC Assessment Coordinator the names of skaters and assessments to be tried 3 weeks prior to the Assessment Day. Pulls (withdrawn assessments) must be submitted 2 weeks prior to the Assessment Day.

Assessments are evaluated by Skate Canada Qualified Evaluators. Assessment Days are scheduled based on the guidelines published by Skate Canada. Since each Evaluator works at his / her own pace, please arrive 30 minutes before the first scheduled assessment as the time may change by up to 30 minutes.

Assessment fees are due before the assessment is skated and must include the Skate Canada assessment fee (per assessment) together with one administration fee which is used for Assessment Day expenses for the Evaluator and ice costs. The fees must be paid upon arrival by cash or cheque made out to: 'MFSC'. A skater failing to show up on Assessment Day will still be charged the Club Administration Fee of \$12.

Skate Canada Assessment Fee	\$12 per assessment attempted
Club Administration Fee	\$12 per Assessment Day

## Missed lessons

A skater CANNOT attend a different session on a different day / at a different time to make up for a missed session. NO refunds or credits will be issued for missed sessions.

## Program Assistants

Program Assistants (PA's) are qualified Club STARSkaters who assist Coaches with CanSkate, PreJunior and Junior program delivery. They help with the setup and tear down of the sessions and mentor the younger skaters under the direction of the MFSC Coaches.

The PA's must attend a mandatory Training Clinic in September before the season begins to receive training in their responsibilities. The Club has an expectation of skaters committing **to a minimum of one session weekly for the entire season**. Attendance and punctuality are of paramount importance as the Coaches depend upon the PA's assistance.

The minimum age is 11 years as per Skate Ontario guidelines. The PA's may use their accumulated time towards high school volunteer hours if applicable or receive a \$5.00 credit per PA session which may be applied towards the next installment payment.



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## Private Coaching

Private lessons for Intermediate/Senior sessions may be arranged by contacting any of our MFSC Coaches 'Regional In-training' status and higher. Please check the Club website for more information. Junior sessions are fully Club-coached and private lessons are not permitted.

The Club assumes no responsibility whatsoever for any private lessons undertaken between the Coach and any Club member. The fees, if any, charged for private lessons are at the discretion of the Coach, and shall be paid directly by the Club member to the Coach. The Club shall not be responsible for negotiating, arranging, invoicing, collecting, distributing, or paying any fees associated with any private lessons.

## Ice Changes

The Club reserves the right to:

- Change rinks and times of sessions if necessary.
- Cancel a session due insufficient enrollment.
- Limit number of skaters on each session.
- Cancel skating if the City closes the arena facility.