



Annual General Meeting MINUTES

Monday, June 13, 2022

7:30 PM – 9:00 PM

VIRTUAL MEETING

Minutes of the General Meeting of the members of The Mississauga Figure Skating Club Inc. ("the Corporation"), held virtually on June 13, 2022, starting at 7:30 p.m.

Call to Order and Welcome

Sandra Leluk, President of the Corporation [Chairperson] called the meeting to order, welcoming members and advising this meeting would be recorded.

Notice of Calling

The Secretary, Vivian Tsapas read the Notice of Calling and produced a certificate proving the due emailing of the Notice to members, directors, and the Auditors a full 10 days prior to the AGM as per MFSC Bylaws.

Introduction of Current Board Members and Guests

The President introduced the 2021-2022 Board of Directors:

Sandy Leluk President
Savita Rathore Past President
Vivian Tsapas Secretary
Bing Sun Treasurer
Patrizia Cafaro Director
Kavitha Shenthil Director
Leanne Pilon Coach Representative

The President acknowledged the invaluable contributions of the Board in volunteering their time for the continuing success of MFSC.

Verification of Delegates and Proxies to establish Quorum

The Secretary reported that 36 voting members were registered for the meeting, represented in person and by Proxy, all being members of the Corporation, and entitled to vote.

The Secretary reported that 1 observer all being present in person and not entitled to vote.

The Secretary reported that 2 guests being present and not entitled to vote.

The Secretary reported that 13 of the total 36 members, all being members of the Corporation and entitled to vote, were represented by proxy as follows:



Annual General Meeting MINUTES

Members Represented by Proxy

1. Victor Horski represented by proxy in favour of Sandra Leluk
2. Leanne Pilon represented by proxy in favour of Vivian Tsapas
3. Todd Armstrong represented by proxy in favour of Patrizia Cafaro
4. Chunling Liu represented by proxy in favour of Bing Sun
5. Rita Leung as represented by proxy in favour of Desiree Ashton
6. Rajkumarie Sookras represented by proxy in favour of Kavitha Shenthil
7. ShenY Kuo represented by proxy in favour of Savita Rathore
8. Gloria Leung represented by proxy in favour of Ermalinda Kapo
9. Jaclyn Barbour represented by proxy in favour of Laurel Robinson
10. Kathryn Donville represented by proxy in favour of Kathleen Kardasz
11. Crystal Matzos represented by proxy in favour of Irene Gryniewski
12. Sarah Succee represented by proxy in favour of Felicia Gow
13. Kate Allington represented by proxy in favour of Helen Boudreau

The Secretary advised that a quorum of a minimum of 10% membership, eligible to vote, was present, either in person or by proxy and thereby declared the meeting to have been regularly called and properly constituted for the transaction of business.

Explanation of Voting Process

The President, Sandy Leluk explained the voting process with polling and use of 'raise your hand' feature for questions/ comments.

Auditor's Report on Audited Financial Statements

MFSC's audited financial statements were presented to the members by John Nunnikhoven, from Glenn Graydon Wright LLP and questions were entertained.

Upon motion made by Patrizia Cafaro and seconded by James Murhpy the following resolution was passed. **Motion Carried.**

BE IT RESOLVED that the audited financial statements of MFSC ended March 31, 2022 and prepared by the auditors of Glenn Graydon Wright LLP are approved as presented.

Adoption of the Agenda

No additional items were added to the Agenda.

BE IT RESOLVED that the Agenda is adopted by General Consent.

Approval of the Minutes of the Virtual Special Meeting of Members and General Meeting held on Oct 4, 2021

No objections/ additions were made to the Minutes as written and posted on the website.

BE IT RESOLVED that the Minutes of the Special Meeting of Members and Annual General Meeting held on October 4, 2021, as now submitted to the meeting, is hereby approved by General Consent.



Annual General Meeting MINUTES

Ratification of Three By-Law Amendments

The President presented for member approval the following three By-law amendments enacted by the Board since the 2020-2021 AGM as reported in the 2022 AGM Notice of Meeting.

1. 5.07 Regular Meetings

The amendment allowed for meetings to be held in person, virtual or a hybrid of both.

Upon motion made by Bing Sun and seconded by Kavitha Shenthil the following resolution was passed. **Motion Carried.**

BE IT RESOLVED that the Board-approved by-law 5.07 as presented in the 2022 AGM package emailed to the membership.

2. 5.09 Voting

The amendment allowed for online voting for time-sensitive issues and documentation of said outcome.

Upon motion made by Meghan Murray and seconded by Patrizia Cafaro the following resolution was passed. **Motion Carried.**

BE IT RESOLVED that the Board-approved by-law 5.09 as presented in the 2022 AGM package emailed to the membership.

3. 9.01 Annual General Meeting

The amendment allowed for statement of time of AGM future meetings and permission to be held in person, virtual or a hybrid of both.

Upon motion made by Irene Gryniewski and seconded by Bing Sun the following resolution was passed. **Motion Carried.**

BE IT RESOLVED that the Board-approved by-law 9.01 as presented in the 2022 AGM package emailed to the membership.

Presentation of Reports

President's Report presented by Sandy Leluk highlighted the Board's achievements thanking them for their assistance and support and spoke to the strength of MFSC's continuation.

Technical Director's Annual Report presented by Aryana Shanab via a PowerPoint presentation highlighting the Club's program performance and accomplishments.

Ice Precise Annual Report presented by Laurel Robinson via a PowerPoint presentation sharing information on their membership and program accomplishments.

Treasurer's Annual Report presented by Bing Sun via a PowerPoint presentation highlighting the Auditor's report with financial numbers.

Members were given the opportunity to present questions – none received.



Annual General Meeting MINUTES

Approval of Acts Of Directors

The President called for a motion in respect to actions undertaken by Directors on behalf of Mississauga Figure Skating Club this past season. The President invited any comments or questions and, there being none, called for a vote.

Motion made by Kavitha Shenthil and seconded by Patrizia Cafaro to pass the following resolution.

Motion Carried.

BE IT RESOLVED that all actions undertaken by Directors of the Corporation for the 2021-2022 season are hereby approved and ratified.

Retirement of the Board of Directors

Vivian Tapas, the Secretary made a presentation to the members of the Board of Directors who are stepping down from their positions and will not be returning to the Board next year:

1. Savita Rathore – stepping down as Past President
2. Bing Sun – stepping down as Treasurer

Election of Directors

Savita Rathore, as Past President, spoke of the need of the Board volunteers to transition to parents from the ranks of Junior and Intermediate skaters.

Savita Rathore introduced the slate of members 'in good standing' who were nominated to stand for election for 2022-2023 and had consented to the same:

1. Sandy Leluk - President
2. Kavitha Shenthil - Treasurer
3. Vivian Tsapas - Secretary
4. Patrizia Cafaro – Director
5. Desiree Ashton - Director
6. Ermelinda Kapo – Director

Nominations from the Floor

The Past President, Savita Rathore, entertained nominations from the floor as per our By-laws.

Nomination to elect Felicia Gow as a Director. A motion was made by Kathleen Kardasz, seconded by Laurel Robinson to elect Felicia Gow as a Director.

Nomination to elect Kathleen Kardasz as a Director. A motion was made by Felicia Gow, seconded by Meghan Murray to elect Kathleen Kardasz as a Director.

Nomination to elect Cia Karahalios as a Director. A motion was made by Irene Gryniewski, seconded by Alyssa Acorn to elect Cia Karahalios as a Director.

Nomination proceedings were closed and questions entertained by the membership. There being none, the election was continued.



Annual General Meeting MINUTES

New Directors of MFSC Board 2022-2023

The following Directors are re-elected by acclamation and will hold their Board positions until the next Annual General Meeting of the membership of the Corporation in 2023:

1. Sandy Leluk
2. Kavitha Shenthil
3. Vivian Tsapas
4. Patrizia Cafaro
5. Desiree Ashton
6. Ermelinda Kapo
7. Felicia Gow
8. Kathleen Kardasz
- 9.. Cia Karahalios

Approval of Ex-Officio Member(s)

The Past President, Savita Rathore, requested a motion to approve the Coach Representative on the Board for 2022-2023 as put forward by the MFSC coaches.

Motion made by Patrizia Cafaro and seconded by Felicia Gow to pass the following resolution.

Motion Carried.

BE IT RESOLVED that Leanne Pilon is hereby approved by the membership to hold the office of Coach Representative/ Director until the next AGM in 2023.

Approval of Honourary Members

Savita Rathore, the Past President, addressed the meeting requesting to appoint the following Honourary Members for the 2022-2023 skating season:

1. Shelley Ellis - Delta Bingo Coordinator
2. Sarah Ellis – Delta Bingo Backup
3. Debbie Gow - Assessment Coordinator

Motion made by Irene Gryniewski, seconded by Kavitha Shenthil, to pass the following resolution.

Motion Carried.

BE IT RESOLVED that that Shelly Ellis, Sarah Ellis and Debbie Gow are approved as the Honourary Members of the Corporation for the 2022-2023 season.

Consent to Act as a Director and Code of Conduct

The President, Sandy Leluk, requested a motion directing the new Board members to sign the MFSC Consent and Conduct forms before beginning their positions.

Motion made by Patrizia Cafaro, seconded by Irene Gryniewski, to pass the following resolution.

Motion Carried.

BE IT RESOLVED that the Directors of the Corporation are hereby directed to execute a Consent to Act as a Director form and Code of Conduct form approved by the Corporation before taking office.



Annual General Meeting MINUTES

Appointment of Independent Auditors

The President, Sandy Leluk, requested a motion to engage our current Auditors to prepare the financial statements for 2022-2023 at a cost to be negotiated by the Board.

Motion made by James Murphy, seconded by Meghan Murphy, to pass the following resolution. **Motion Carried.**

BE IT RESOLVED that Glenn Graydon Wright LLP are approved to prepare MFSC's financial statements for 2022-2023.

Transaction of Other Business that may Properly Come Before the Meeting

Irene Gryniewski brought to the attention of the new Board and membership that the by-laws require voting in of the Officers. IT support, Aryana Shanab added a new poll to set up the vote.

Appointment of Officers

A motion was made by Vivian Tsapas and seconded by Patrizia Cafaro to approve the Executive in the following positions for the 2022-2023 season: Sandy Leluk (President), Kavitha Shenthil (Treasurer) and Vivian Tsapas (Secretary) as acclaimed, there being no other nominations for the three positions. Nominations were accepted by all. **Motion Carried.**

BE IT RESOLVED that the following Officers are appointed to hold Executive Office set opposite their name until the next Annual General Meeting of the membership of the Corporation:

- | | |
|-------------------|---|
| 1. President | Sandy Leluk |
| 2. Vice-President | Vacant as no nominations were presented |
| 3. Treasurer | Kavitha Shenthil |
| 4. Secretary | Vivian Tsapas |

The President, Sandy Leluk, inquired if there was any further business to address? There was none offered.

Termination of Meeting

There being no further business to discuss, the President, Sandy Leluk thanked the assistance of those supporting the AGM preparation to make the evening a success and the membership for their participation.

The President asked if there was any objection from the membership to terminate this meeting and hearing none, called out for the termination of this Annual General Meeting of the Mississauga Figure Skating Club by General Consent at approximately 9:00 pm.